

Amended MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES PERSONNEL COMMITTEE MEETING

DATE: November 1, 2024

TIME: 4:30 PM

PLACE: Community Room, Collinsville Memorial Library, Collinsville, IL

**Call to Order**

Jeanne Lomax called the meeting to order at 4:30 PM.

**Roll Call**

Committee Members Present:

Jeanne Lomax, Ex-Officio member

Ana Romero-Lizana

Mark Schusky

Ginny York

Also Present:

Kyla Waltermire, Executive Director

**Pledge of Allegiance**

**Public Input**

- Rachel Fleming

**Trustee Comments**

None

**Unfinished Business**

None

**New Business**

- a. Designation of Committee Chair and Minutes Taker

Romero-Lizano volunteered to be the chair of the Committee Chair, and York volunteered to be the Minutes Taker.

A motion was made by Schusky and seconded by Romero-Lizana to approve Romero-Lizana as Chair and York as the Minutes Taker.

A roll call vote was taken:

Lomax – Yes

Romero-Lizana – Yes

Schusky -Yes

York – Yes

Yes – 4, No – 0, Abstained – 0, Absent -0

Motion carried.

b. Discussion and Possible Action Regarding Executive Director’s Evaluation Process

Waltermire shared that she has been trying to do more outreach with other entities such as the school district, Chamber of Commerce, and the City of Collinsville. This was one area that had a little lower score on the previous evaluation.

There were some questions concerning the form and how trustees would evaluate Waltermire on some of the items with discussion following. There was also discussion on the best way to get the form to the trustees and the staff.

It was decided that Waltermire will help Romero-Lizana create Google Forms that Waltermire will send to the staff and to community partners. Waltermire will share the base evaluation form with the trustees.

Trustees should contact Romero-Lizana if they have any questions while filling out the evaluation. Trustees will also send the completed forms to Romero-Lizana, who will compile the information.

At the next regular Board meeting, trustees will set the date for their evaluation forms to be completed.

**Closed Session**

None

**Adjournment**

A motion was made by Romero-Lizana and was seconded by Lomax to adjourn.

A voice vote was taken on the motion:

Lomax – Yes

Romero-Lizana – Yes

Schusky – Yes

York – Yes

Yes – 4, No-0, Abstained, 0, Absent – 0

Motion carried.

Meeting adjourned at 5:11 PM.